

INFORMATION TO APPLICANTS –

Please note the following before continuing with this online application:

- Applications are accepted only for job titles for which recruitment is currently being conducted.
- All information on the application must be complete.
- This application form and its attachments are official property of the City of Sugar Land and will not be returned, reused or copied for you after being submitted. You should retain a copy of this application for future use or references. Please print each page of the application as you complete.
- The City of Sugar Land affords Equal Employment Opportunity to all individuals regardless of race, color, national origin, sex, religion, age or disability status.
- The City of Sugar Land makes reasonable accommodations for interviews and jobs.
- Jobs close at 5:00 p.m. Central Time on the listed closing date.

Please make sure you meet the minimum qualifications and the application deadline.

KEEP US INFORMED

Please tell us if you change your address or phone number. If we cannot locate you, you may miss a chance at a job. If applying for multiple job postings, you will need to complete a separate application for each one. Volunteer experience should be clearly noted as non-paid.

BACKGROUND INVESTIGATION

If hired, your background may be investigated. Be honest. Show on your application every law violation (except parking tickets) for which you were found guilty or to which you pleaded no contest. If you do not remember your record, contact the appropriate law enforcement agency. Law violations are reviewed in relation to the job for which you are applying.

PHYSICAL EXAM

If offered a position, you may have to pass a physical examination. This examination is performed by City doctors, and there is no cost to you.

DRUG SCREEN

If offered a position you will be required to pass a drug screen. Failure to pass a drug screen will result in a withdrawal of offer.

IMMIGRATION REFORM ACT

The Immigration Reform Act of 1986 requires both identity and eligibility for employment proof within three days of employment.